



Naxos Music Group

A leading classical music label, a music-based media and distribution company, as well as a DSP operating several streaming platforms, is looking for a suitable candidate to fill the following post:

Music Database Assistant

Job Descriptions:

- ❖ Maintaining, processing and researching data mainly related to classical, jazz and world music;
- ❖ Managing an internal media library for data processing and references.

Requirements:

- ❖ Holder of a university degree, preferably major or minor in Music with sound knowledge in classical, jazz and world music;
- ❖ Highly organised, be able to work independently with high accuracy while meeting designated deadlines;
- ❖ Good command in both written and spoken English and Chinese, with knowledge in other languages a plus;
- ❖ Good researching skills with critical thinking;
- ❖ Basic knowledge in using MS Office. Adobe Acrobat and Photoshop, and Chinese inputting.

Interested candidates please send a letter and curriculum vitae of no longer than two pages along with contact details and expected salary to recruit.hk@naxos.com.