



傲楹藝術教育慈善基金 Art Mentor Education Foundation (AMEF)

Art Mentor Education Foundation (AMEF)

Arts Internship Programme

Collaboration between AMEF and a local museum. **“An Oracle Journey” Educational Workshop**, inspiring creativity and introducing the beauty of Chinese Traditional Culture by designing a handcraft with Oracle Bone Script. We are looking for energetic and ambitious individuals to participate as an arts internship for the workshop from Apr to Jul 2024.

Arts Internship Highlights

#History and Culture #Outreach and Community #Museum Collections #Project Management

Job Duties and Responsibilities

- Develop and deliver educational workshop for general public, especially for children and families;
- Assist in conducting research on cultural and artistic topics to enhance workshop content;
- Perform multiple administrative support for efficient project management;
- Handle enquiries for the workshop;
- Ad-hoc tasks as needed.

Requirements

- Full time undergraduate/ post-graduates students, or a recent graduates;
- Interest and knowledge in cultural industry, museum or heritage preservation;
- Excellent communication skills, including fluent spoken and written English and Chinese;
- Independent, attention to details, organized, self-motivated and strong team spirit;
- Eager to learn, with strong interest in developing a long-term career in the arts and culture field.

Important Work Dates and Location of “An Oracle Journey” Educational Workshop

Training Date*: 6 Apr (Sat) 2024 (Morning session)

Work Hours*: 13:30 - 18:00 (Saturday/Sunday/Public Holiday)

Work Dates*:

Apr 13, 14, 20, 21, 27, 28; May 1, 4, 5, 11, 12, 15, 18, 19, 25, 26; Jun 1, 2, 8, 9, 10, 15, 16, 22, 23, 29, 30; Jul 1, 6, 7, 13, 14, 20 (Any 27 days out of these 33 days)

Location: Tsim Sha Tsui & AMEF office (Unit 1802-03, Shun Kwong Commercial Building, No.8 Des Voeux Road West, Hong Kong)

*The roster of the workshop to be finalized upon consensus reached. Applicants should ensure commitment to ALL training dates.

Art Mentor Education Foundation Limited 傲楹藝術教育慈善基金有限公司

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Interns are required to join the pre-internship training arranged by AMEF on 6 Apr 2024. Qualified arts internship should ensure their attendances to AT LEAST 26 days of the workshop spanning over 13 Apr to 27 Jul 2024 before application is made.

Allowance

A HKD8,000 in total to be paid upon satisfactory completion of the internship period. No lodging, meal and transportation allowance is applied other than a one-off remuneration.

To apply, please send a cover letter with full resume to internship.amef@gmail.com by 4 Apr 2024.

All information provided will only be used for recruitment-related purpose. Candidates not invited for interview within three weeks may consider their applications unsuccessful and the applications will be retained for six months.