

## Communications Intern (Arts & Culture), Sutton Hong Kong

Sutton is the leading cultural communications agency promoting creativity across the globe. Our bespoke strategies span the fields of visual arts, performing arts, design, craftsmanship and architecture. We work with inspiring individuals, museums, galleries, fairs, biennales, organisations and companies, including cultural enterprises, corporate supporters of the arts and luxury brands.

We are currently recruiting for bright and dedicated interns. Candidates should possess strong written and verbal communications skills in English and Chinese and have a passion for arts and culture. Daily tasks will include tracking press coverage, creating digital clippings, drafting translations, helping with research, supporting on-site at events, and assisting with various administrative tasks. Ideal candidates shall have the ability to conduct extensive research, meet deadlines and feel comfortable working in a fast-paced environment, hard working with a meticulous eye for details and a passion for the visual arts. Our internship programme will provide an immersive and engaging entry into the dynamic world of arts communications.

This is a one month paid internship, with a possibility for extension. Please note we can only accept applications from candidates with the right to work in Hong Kong. The internship will gain experience supporting arts and cultural events and preference will be given to those who can commit to **working 5 days a week, full time basis** and who can start immediately.

Please apply with your CV and cover letter to Lung Tsang at [lung@suttoncomms.com](mailto:lung@suttoncomms.com). We will only be able to reply to those who are shortlisted for interview.

*Sutton is an Equal Opportunity Employer and committed to eliminating discrimination and encouraging diversity in the workplace. We aim to provide equity and fairness for all job applicants throughout the interview process and do not discriminate on grounds of gender, marital status, age, race, ethnic origin, sexual orientation, religious beliefs, or disablement.*