



香港藝術節協會有限公司 Hong Kong Arts Festival Society Ltd

The Hong Kong Arts Festival (HKAF) is a non-profit organisation committed to enriching the cultural life of the city. It presents more than 100 performances by top local and international artists in February and March each year, and organises a wide range of auxiliary and educational events.

Suitable candidates are invited to apply for the following position:

English editor (project-based, December 2025 - February 2026)

Responsibilities:

- Working two days per week during the Festival period from December 2025 to February 2026
- Writing, translating, editing and proofreading text for bilingual Festival print publications, marketing and communication materials, and web and social media content
- Working closely with various departments to ensure consistency in content and language
- Clear communication with internal and external stakeholders, including writers, translators, designers and other colleagues
- Assisting with other tasks and special projects as assigned
- Management and scheduling of editorial workflow, including line management of assistant editors

Qualifications:

- Excellent English skills
- Knowledge of Chinese and Chinese-to-English translation skills an advantage
- Recognised degree or equivalent
- Outstanding organisational and time-management skills
- Meticulous proofreading and editing skills
- Ability to work under pressure and tight deadlines
- Wide knowledge of and passion for the performing arts. Familiarity with Classical music is a plus
- At least three years of relevant experience
- Previous editorial and line management experience an advantage

Please apply before **4 November 2025** with full résumé and a cover letter, stating current and expected salary, by e-mail through edit.intern@hkaf.org.

The HKAF is committed to equal-opportunity employment.
(All personal data collected will be used for recruitment purposes only.)