



## 香港藝術節協會有限公司 Hong Kong Arts Festival Society Ltd

**The Hong Kong Arts Festival** is a non-profit organization committed to enriching the cultural life of the city. It presents around 130 performances by top local and international talent in February and March each year, while also offering a wide range of complementary and educational events in venues across the city.

Suitable candidates are invited to apply to join the Festival's dynamic team in the role of:

### **Assistant Editor**

#### **Responsibilities:**

1. Writing, translating, editing and proof-reading various bi-lingual publications;
2. Liaise with HKAF's designer, printer, writers and translators;
3. Work on editorial assignments independently.

#### **Qualifications:**

1. University graduate in relevant discipline;
2. Excellent communication skills and outstanding command of written Chinese and English;
3. Sound proofreading skills and detail-oriented;
4. Organized, self-motivated, able to handle multiple tasks and meet tight deadlines;
5. Editorial experience;
6. Knowledge and passion in performing arts is preferred. Familiarity with classical music is a plus.

This is a contract post renewable on a yearly basis.

Please apply before **2 December 2023** with full resume stating current and expected salary, and a covering letter outlining skills and experience which are relevant to the above requirements and the fulfilment of the HKAF's mission.

Applications should be sent by mail to HR & Administration Manager, Hong Kong Arts Festival Society Ltd, Room 1205, Arts Centre, 2 Harbour Road, Wanchai, Hong Kong or by email through [hr.recruit@hkaf.org](mailto:hr.recruit@hkaf.org).

(All personal data collected will be used for recruitment purposes only.)

HKAF is committed to equal opportunity employment.