

Project Manager (Post commences mid-April 2020)

Application deadline: April 6, 2020

The Absolutely Fabulous Theatre Connection (AFTEC) is an award-winning bilingual arts-in-education charity and a LCSD Venue Partner for the 11th year. Working in Arts for Change, we allow the arts to inspire young people by providing alternative creative and interactive learning approaches in a diversity of sites. Our work is game-changing and has been recognised locally and abroad.

The post is to:

- manage an arts in education project in youth centres including planning, co-ordination, liaison and general logistics to ensure effective and efficient operations
- bridge two sectors: arts & social work
- be in charge of reporting and handling of budgets
- visit beneficiary institutions to monitor progress and
- facilitate conversations with the project sponsor

We are looking for a strong, proactive and experienced person with:

- degree in arts management or with relevant experience
- knowledge and passion in performing arts
- 3 years of managerial experience with an eye for details and strong logistics
- independent, multi-tasker who is patient with high EQ
- solid detailed planning ability and proven skills in financial management
- excellent written and communication skills in Chinese, English and computer literacy
- permanent HK resident

Please send application with CV and expected remuneration to teresa@aftec.hk. Shortlisted applicants shall be invited for online interviews . Data collected is for recruitment only and will be treated in the strictest confidence.

Enquiries: 2520 1716

www.aftec.hk