

City Contemporary Dance Company (CCDC) is a well-established performing arts company and one of Hong Kong's leading cultural institutions. We seek candidates interested in a rewarding career in the arts for the following positions:

### **PROJECT COORDINATOR – CHINA DANCE DEVELOPMENT**

You will be assisting the China Dance Development team for the implementation of cultural exchange projects and dance festivals in Hong Kong and Mainland China, including network building, project coordination, artist liaison, logistics, publication and reports.

Requirements:

- University graduate with 1 to 2 years related working experience in arts administration or event management. Previous experience in the performing arts field in Mainland China is preferred.
- Good interpersonal skills, articulate, devoted to the arts field, capable to work independently and willing to work irregular hours;
- Good copywriting and editing skills in both Chinese and English;
- Fluent in English, Cantonese and Putonghua;
- Frequent travel to Mainland China is required.

Interested parties please send a full CV and a cover letter stating the reason for apply, the present and expected salary to [recruitment@ccdc.com.hk](mailto:recruitment@ccdc.com.hk) OR mail to **Recruitment (China Dance Development), CCDC, 11/F, 26-28 Tai Yau Street, San Po Kong, Kowloon before 20 March 2019.**