

HARMONY TREE INTERNATIONAL

Harmony Tree is one of Hong Kong's leading organisations in Musical Theatre. It was established in 2005 in Hong Kong and later expanded to Singapore, Shanghai, Vancouver and New York. With an international award-winning team, we strive to produce top quality theatre education projects including Summer Broadway Musical Productions every year.

We are looking for **Performing Arts Project Interns** for our upcoming Musical Theatre Projects (Hong Kong | Shanghai | Vancouver).

Period: Mar - end of Aug, 2019

Duties:

PLANNING: Liaising with relevant parties and preparing the arrangements of the projects.

PRESS/MARKETING/PR: Providing support to production team in preparation of promo /publicity materials.

GENERAL: Administrative support to the production team, carrying out any other ad-hoc duties assigned by supervisors.

Requirement:

- Experience in managing / involving in large-scale events
- Organisational skills, able to work under pressure for tight deadlines
- Attention to detail and committed to the tasks assigned
- Proven desire and ability to work effectively with a small group and with a big production team
- Excellent written and verbal English and Chinese (Mandarin will be an advantage)
- Prepared to travel regionally (if needed)

Please email your CV & headshot to info@harmonytree.com.hk

Submission Deadline: Mar 31, 2019.