



THE HONG KONG PHILHARMONIC SOCIETY LTD

**Arts Administration Trainee –  
Education & Outreach (1 year contract)**

This position supports the implementation of educational and community programmes, and the development of new initiatives to connect people of all ages with orchestral music. It embraces the goal of making classical music accessible to new and diverse audiences, and particularly of providing meaningful orchestral experiences to young people. It will also provide the successful applicant with a unique experience in a busy arts education department.

**Key Responsibilities:**

The successful applicant will support the Education and Outreach Manager to carry out educational initiatives for school children and adults, as well as community outreach programmes. He/She will help to coordinate schools concerts, orchestral and ensemble visits, community performances and open rehearsals. The position assists in the production of educational materials, and the daily operation of the Society's Young Audience Scheme.

**Requirements:**

- A passion for arts education, the orchestral art form, and thorough knowledge of music;
- A commitment to the pursuit of a career in the performing arts;
- Excellent command of spoken and written English and Chinese;
- Hong Kong permanent residency status;
- A university degree in music, art, education or a related field is preferable;
- Experience in arts education and/or the organisation of public performances is an advantage.

This position is kindly supported by the Leisure and Cultural Services Department's Arts Administrator Trainee Programme. The successful applicant will be appointed on contract terms of service employment. Applicants should send a detailed resume indicating current and expected salaries, to [hr-ap@hkphil.org](mailto:hr-ap@hkphil.org).

**Application deadline: 3 March 2019.** All applications will be treated in the strictest confidence.

[www.hkphil.org](http://www.hkphil.org)

(Personal data collected will be used for recruitment purpose only)