

## **The Hong Kong Children's Musical Theatre Limited**

**Hong Kong Children's Musical Theatre** is a non profit-making organization aiming to provide professional performing arts performance and training to children and teenagers. We are now seeking motivated applicants for the following vacancies:

### **Programme Officer**

#### *Responsibilities:*

- To support all performances & projects execution
- To organize and co-operate performances & projects
- To cooperate internal & external programme development
- To assist in execution of company promotion and handle Internal & external programme marketing planning execution
- To support training programmes operations
- To manage props & costume arrangement

#### *Requirements:*

- University graduate with working experience in arts or event management, programme co-ordination
- Committed, outgoing, independent, organized and be able to work under pressure
- Passionate in performing arts, stage management and arts education
- Experience in theatre training and stage management is an advantage
- Fluent spoken and written English and Chinese
- Able to work on Sundays and Public Holidays
- Immediate availability is preferable

Interested parties please submit application with detailed CV and expected salary to Hong Kong Children's Musical Theatre, Room 1103, Park Commercial Centre, 180 Tung Lo Wan Road, Hong Kong or Fax to 2807 0766 or email to [hr@cmt.org.hk](mailto:hr@cmt.org.hk).

All information provided will only be used for recruitment-related purpose. Candidates not invited for interview within six weeks may consider their applications unsuccessful and the applications will be retained for six months.