

HONG KONG ARTS ADMINISTRATORS ASSOCIATION

Minutes of the 2016 Annual General Meeting held on Thursday, 27 February 2017 at 5:00pm
at Steam Studio (4/F, SI TOI Commercial Building, 32 Queen Street, Sheung Wan, Hong Kong)

Present:

- Mr Paul Tam
- Ms Celina Chin
- Ms Enid Chung
- Ms Ribble Chung
- Ms Vennie Ho
- Ms Connie Lam
- Dr Patrick Mok
- Ms Flora Yu
- Ms Eve Tam
- Mr Tak Wai Tsui
- Ms Miranda Chin
- Ms Kate Tai
- Ms Sharyn Yau
- Mr Jacky Chan
- Ms Christina Bove
- Ms Aurore Blanc
- Ms Julia Darrois
- Mr Damon Yuen
- Ms Helen Ng (HKADC)

Officer-in-Attendance:

- Ms Theresa Tsang
- Ms Margaret Chow
- Mr Hanson Chan
- Mr Henry Liu

1. Members Present

The Chairman welcomed members present and declared that a quorum was present as stipulated in the articles of the Association.

2. Chairman's Address

Contents of the Chairman's report were received with a vote of thanks to the Chairman.

2.1 With the support from the Hong Kong Arts Development Council (ADC)'s year grant and the funding of Arts Administration Internship Scheme, the Association now has a total of 3 full-time staff members and 1 part-time staff member, they are: Ms Theresa Tsang (Manager), Ms Margaret Chow (Assistant Manager), Mr Hanson Chan (Management Trainee) and Mr Henry Liu (Part-time Internship).

2.2 In the year under review (2015-16), ADC approved the Association's year grant of \$937,000. The Association was offered a Three-year grant from 2016-19 and the grant amount for 2016-17 is \$880,000 while it was \$937,000 for 2015-2016. Also, the Association had continued to successfully apply the ADC 3rd Arts Administration Internship for 2016-2017, with an amount of \$171,900 to support a salary of our Management Trainee for one year. Furthermore, the Association is looking forward to receiving ADC's continuous support through the government's arts admin training funding and future increase in year grant to allow the Association to further develop for the benefits of the arts administration field as well as the overall arts and cultural sector.

The Association have also been seeking for more funding resources, such as The Home Affairs Bureau's Arts Capacity Development Funding Scheme (6th Round Funding Exercise), which an application has been submitted.

2.3 Our membership now stands at 174, with a diverse profile covering various sizes of arts groups or institutions with practitioners of various experiences ranging from CEO to younger administrators as well as students and from local and overseas.

Currently, the Association have almost 393 registered volunteers from universities students to executives of different disciplines, who want to get involved and gain experience in arts administration. The diversity of the members and volunteers is believed to strengthen the Association's role in the arts field.

2.4 As for the activities of the grant year 2015-16, the Chairman reported on the following:

(i) A series of talks and workshops were organized to support members' and practitioners' continued education and development, covering various topics and areas, such as theatre management with Chung Ying Theatre Company, the making of HK Arts Festival and starting a curation career with Sun Museum. Also, we organized networking events Arty Hour, etc. Those targeted for administrators with varied experience in the field. The talks and workshops have been proven useful to, and have been well received by attendees and fellow arts administrators. We also organized cultural tours from time to time, in order to encourage arts administrators

to expand their knowledge and network. In May 2016, the Association organized a Macau day trip with Cultural Institute of Macau, to meet some Macau artists and had site visits on various venues during the period of Macau Arts Festival.

- (ii) The “2016 Cultural Leadership Summit – The Art of Successful Collaboration” was held successfully from 31st May to 1st June 2016 at the Hong Kong Academy for Performing Arts, with our partners: British Council Hong Kong, West Kowloon Cultural District Authority and Arts with the Disabled Association Hong Kong. We invited over 30 people of the best minds from Hong Kong and overseas in the arts and creative industry to join us in discussion. The two-day symposium, with talks, workshops, round-table discussions and networking sessions, attracted more than 300 participants, from young arts administrators to CEOs, individual artists and arts councilors in Asia.

The “2017 Cultural Leadership Summit: Who is the 21st Century Audience?”, has been scheduled to be held at Amphitheatre of the Hong Kong Academy for Performing Arts from 5th July to 6th July 2017. The coming Summit will provide a platform for constructive dialogue on audience development, including topics such as big data, developing new audience, arts education and digitalizing arts and cultural tourism. Please save the date and stay tuned through our social media’s platform.

- (iii) The Association has been invited by different schools and institutions in Hong Kong to present on themes related to arts administration. In the year of 2015-2016, there were more than a total of over 700 students benefitted from the talks.
- (iv) The Association strives to support the advancement of a flourishing arts scene by establishing a network connecting arts administrators in local and neighbor areas. To link the shortages of different levels of work in the arts field with demands to arts jobs, HKAAA organized an annual Recruitment Day during the summer in this grant year and will continue to provide this as a free platform for art organizations. The Recruitment Day with on-site interview and career talks has been a great success and attracted over 400 attendees.

2.5 The Association has been communicating with our practitioners through our website, Facebook, and e-newsletter. Our website and Facebook page are particularly popular with much useful information such as job postings, arts news, funding resources, featured events and research article for practitioner’s usage. In the past year, the number of subscribers on Facebook stood at over 11,300 and monthly visitors to our website was about 20,000. We have built partnerships with over 70 different arts groups, large and small, to offer benefits to our members.

2.6 The Association would enhance its role in advocacy for the development of a healthy local arts scene. HKAAA would continue to raise the awareness of pressing issues of the

arts industry, such as Hong Kong Arts Development Council Nomination Exercise and Election Committee Subsector Elections.

- 2.7 The Chairman would like to express his gratitude to the past Vice-Chairman Mr Benny Chia and past board member Mr So Hau Leung for their support in the past years. Meanwhile, the Chairman would like to welcome Mr Tak Wai Tsui to join the board. He hoped all the board members could continue to contribute to the Association.

The Chairman was grateful to the support from the board and looked forward to their continuous support and contribution to the Association.

3. Minutes of the last AGM

Draft minutes had previously been circulated to members with the Notice of Meeting. No emendations had been received. The minutes were adopted (14 votes).

4. Amendment of Memorandum & Articles

Honorary Legal Counsel Mr Alex Fan explained about the amendment of Memorandum & Articles. The following amendments were unanimously approved:

- 4.1 Subclause (1) of Clause 34 of the Articles of the Association to be amended as follows:

(1) There shall be 2 classes of members: (i) Ordinary Member and (ii) Voting Member.

(i) Ordinary Member shall consist of the following categories of members:-

(a) *Full Member*

Any person who is an arts administrator shall be eligible to become a Full Member. Where a Full Member ceases to be an arts administrator, his membership as a Full Member shall be automatically terminated or, at the discretion of the board of directors, be converted to one of an Associate Member on such term(s) as the board of directors think fit.

(b) *Associate Member*

Any person who is directly or indirectly involved and/or interested in arts or its administration shall be eligible to become an Associate Member.

(c) *Corporate Member*

Any corporate body shall be eligible to become a Corporate Member.

(d) *Student Member*

Any person who is either (i) studying full-time in a tertiary education or (ii) studying arts administration or a related course on a part-time basis shall be eligible to become a Student Member. Where a Student Member ceases to satisfy the aforesaid qualifications, his membership as a Student Member shall be automatically terminated or, at the discretion of the board of directors, be converted to one of a Full Member or an Associate Member on such term(s) as the board of directors think fit.

(e) *Honorary Member*

Any person who has been admitted to the board of directors for 3 years as nominated by the board of directors in recognition of his distinguished contribution to the field of arts or its administration shall be eligible to become an Honorary Member.

4.2 Subclause (2) of Clause 34 of the Articles of the Association to be amended as follows:

(2) A Corporate Member shall be represented by individuals who are designated in conformance to guidelines adopted from time to time by the directors.

4.3 Subclause (3) of Clause 34 of the Articles of the Association to be amended as follows:

(3) An Ordinary Member shall be entitled to participate in all activities organized by the Company, receive notice of all General Meetings and attend all General Meetings in person, yet shall not be entitled to requisition or propose a resolution nor vote at those General Meetings.

4.4 Subclause (4) of Clause 34 of the Articles of the Association to be amended as follows:

(4) A Full Member who has been on the Register of Members of the Company for more than 12 months, upon proposal by a Voting Member, and approved by the board of directors, may become a Voting Member. Without prejudice to the aforesaid and for the purpose of transition, the Full Members as of 27th February 2017 shall automatically become Voting Members.

4.5 Subclause (1) of Clause 23 of the Articles of the Association to be amended as follows:

(1) A person who is willing to act as a director, and is permitted by law to do so, may be appointed to be a director—by election every 2 years from the Voting Members at the annual general meeting in alternate years; or by a decision of the directors.

4.6 Subclause (1) of Clause 35 of the Articles of the Association to be amended as follows:

(1) A person or a body corporate (in the case of a Corporate Member) may become a member of the company only if that person or body corporate (in the case of a Corporate Member) has completed and submitted an application for membership in a form approved by the directors; and the directors have approved the application.

Members noted that the Memorandum and Articles of the Association was amended. The motion was adopted. (14 Votes)

5. Election of Directors

The following Board members had resigned and offered themselves for re-election as directors: Paul Tam, Celina Chin, Enid Chung, Ribble Chung, Vennie Ho, Connie Lam, Patrick Mok, Eve Tam, Flora Yu and Tak Wai Tsui. The motion was adopted (13 votes).

6. Directors' Report and Audited Accounts

Members noted the Audit Report and the Financial Statements for the period of 1 July 2015 to 30 June 2016. It was resolved that the report be received and approved. The motion was adopted. (10 votes)

7. Appointment of Auditors

Three quotations of audit firms were obtained for selection and it was agreed that Golden Mark & Company was the best-value-for-money firm, and as the external auditor of the Association until the next annual general meeting of the Association. The resolution was carried (12 votes). Members noted that a fee quotation of HK\$10,000 with \$300 disbursements fee was received from the auditor.

8. General Questions

8.1 There being no questions raised.

8.2 The meeting was adjourned at 6:00 pm.

Paul Tam
Chairman
07 March 2018