



Shakespeare4All Company Limited (S4A)

Shakespeare4All Company Limited (S4A) is Hong Kong's leading English performing arts youth charity founded in 2003 and is a charity registered under S88. It is recognised throughout Hong Kong for its spectacular annual Shakespeare Gala event, supported by founding sponsor SWIRE Properties and has provided drama experiences to thousands of students from aided, direct subsidy, government and private schools in the region.

At its inception, S4A pursued a very specific manifesto of using Shakespearean text to support confidence in English. However, in recent years the organisation has evolved to work on a larger platform, providing diverse performance and learning opportunities to children and youth along with professional support. We are also true to the '4All' part of our moniker by reaching out into communities to work with students and students with different abilities from all over Hong Kong.

It is our mission to inspire young people to aspire to excellence:
INSPIRE: Offering a learning environment that is creative, original and structured
ASPIRE: A demanding but imaginative framework that involves new thinking and disciplines
EXCELLENCE: Drawing out the potential in students to be the best they can be

Gala Project Officer (4-months contract)

We are now looking for a candidate with the following skills and attributes:

- Diploma graduate or above, experienced in arts management experience is an advantage, fresh graduate also welcome
- Minimum 2 years of working experience in the arts or a relevant industry
- Bilingual speaker with ability to write in Chinese
- Passionate about theatre and working with young people
- Committed to arts education
- Able to multi-task, work under pressure & like to be challenged
- Able to work with flexible working hours to accommodate production schedules.

Responsibilities:

- Assisting in planning and execution of Gala production
- Arranging the logistics of Gala rehearsals and move-in week
- Coordinating with parents and schools
- Assist in planning and implementing Gala marketing campaign, including advertising, PR, media planning and social media
- Assisting in managing productions
- Maintain database and records
- Work alongside with the admin, creative and production teams

Working Schedule:

- 4-months contract, working period June to September 2024

Please send your CV in confidence to hr.s4ahk@gmail.com, all information will be treated with the strictest confidence.

Shakespeare4All® Company Limited 香港小莎翁有限公司

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